

EDUCATION	NAME OF SCHOOL	LOCATION	MAJOR COURSE OF STUDY	ATTENDED	GRADUATED
	High School:			From: Mo/Yr:	
				To: Mo/Yr	
	College:			From: Mo/Yr	Degree:
				To: Mo/Yr	
	Business or Technical:			From: Mo/Yr	Degree:
				To: Mo/Yr	
	Graduate:			From: Mo/Yr	Degree:
				To: Mo/Yr	

List below all present and past employment, beginning with the most recent. If this portion of the application is not COMPLETED IN FULL, in addition to any resume submitted, your application will not be considered.

EXPERIENCE	Employer:		Address:		Phone number:
	Date started:	Date ended:	Starting salary:	Ending salary:	Supervisor:
	Describe duties performed:				
	Reasons for leaving:				May we contact this employer? YES NO
	Employer:		Address:		Phone number:
	Date started:	Date ended:	Starting salary:	Ending Salary:	Supervisor:
	Describe duties performed:				
	Reasons for leaving:				May we contact this employer? YES NO
Employer:		Address:		Phone number:	
Date started::	Date ended:	Starting salary:	Ending salary:	Supervisor:	
Describe duties performed:					
Reasons for leaving:				May we contact this employer? YES NO	

If you have more than three (3) separate periods of employment, use blank sheet.

MILITARY	Military service:	From:	To:	Rank or rating when discharged:
	Current military status:			
	Branch or specialty:			

PERSONAL	List any impairments-physical, mental, or medical that preclude you from performing, in a reasonable manner, the job for which you are applying:
	Have you ever been CONVICTED of a felony? If so, describe:

REFERENCES	LIST NAMES OF PERSONS OTHER THAN RELATIVES OR FORMER EMPLOYERS WHO HAVE KNOWN YOU TWO YEARS OR LONGER			
	Name:		Address:	
	Phone number:	Business:	Years acquainted:	
	Name:		Address:	
	Phone number:	Business:	Years acquainted:	
	Name:		Address:	
	Phone number:	Business:	Years acquainted:	
	Name:		Address:	

In case of emergency contact:	Relationship:	Phone:
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OETA is an affirmative action equal opportunity employer. It is our policy not to discriminate in employment and personnel practices because of race, color, religion, sex, national origin, age, marital status, or the presence of a non-job-related medical condition or handicap. Discriminatory employment practices are specifically prohibited by the Federal Communications Commission. If you believe your equal employment rights have been violated, you may contact the FCC, Washington, DC 20054 or other appropriate federal, state, or local agencies.

INFORMATION REGARDING THE APPLICATION PROCESS:

In order to be considered for a specific vacancy, a completed application must be received by mail or otherwise delivered to OETA no later than 5:30 PM on the closing date of the job announcement. OETA may administer relevant tests to determine skill level and use the results, in part to select the successful applicant. OETA reserves the right to interview the most qualified applicants after initial screening of the applications on file for any given position. By state law, OETA is not permitted to pay any fees should employment be gained through an employment agency which charges a fee; all such fees must be paid by the applicant.

NOTE: If you need help to complete this application, or if you have questions about the employment process, please contact the personnel office.

<p>IMPORTANT NOTICE:</p> <p>Please read this understanding and release before you sign your application.</p> <p>In making this application for employment by the Oklahoma Educational Television Authority I understand and agree:</p> <ol style="list-style-type: none"> 1) To submit to such physical examination as OETA may require either before or during my employment; 2) Any misrepresentation or omission will be sufficient cause for separation from OETA's service; 3) To be governed by all personnel policies and standard operating procedures; 4) To give consent for OETA to check references and hereby release OETA, previous employers and character references from any liability arising from disclosure of information concerning my past employment history as contained on this application or otherwise provided by me; 5) That this application shall remain active for consideration of employment at least six months from the date received. <p>Applicant signature: _____ Date: _____</p>

VOLUNTARY EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

In order to be considered for employment at OETA. YOU ARE NOT REQUIRED TO COMPLETE THIS FORM.

The information we request on this form is to be used in our confidential reports to the government agencies which require data about our job applicants. This card will be kept in a file separate from your application form and will not be used in any way connected to the processing of your application for employment. Thank you for providing this information for us.

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Position(s) applied for:		Date:	
Name: Last		First	Middle initial
Address:		Race: American Indian or Alaskan Native Asian or Pacific Islander Black, not of Hispanic origin Hispanic White	
Phone number:			
Birth date:			
Social Security number:			
Sex: Male Female			

How did you learn about the job opening at OETA?

- A. Job opening announcement read during a visit to OETA offices.
- B. Classified ad: publication _____
- C. OETA employee: Name: _____
- D. Employment agency: Name: _____
- E. Oklahoma State Employment Service: Branch: _____
- F. College/school placement office: Institution: _____
- G. Organization serving minority or special interest group: Name: _____
- H. Learned about OETA or a job opening through a presentation by OETA staff: Where: _____
- I. From a directory or list of area television stations: Title: _____
- J. Other: Please specify: _____

Do you have a handicap? Yes No If yes, list nature of handicap
 Are you a veteran? Yes No If yes, are you a Vietnam era veteran? Yes No
 Are you presently or most recently employed by another public telecommunications entity? Yes No
 Are you presently or most recently employed by a commercial broadcast station? Yes No
 Have you filed an application for employment with OETA within the past six months? Yes No

OETA IS AN EQUAL OPPORTUNITY EMPLOYER